



**BUILDING PERMIT APPLICATION**  
**BUILDING DIVISION/COMMUNITY DEVELOPMENT DEPARTMENT**

BS \_\_\_\_\_

**COMMERCIAL BUILDING**

THIS IS A PERMIT APPLICATION ONLY. WORK IS NOT AUTHORIZED UNTIL FEES HAVE BEEN PAID AND A BUILDING PERMIT HAS BEEN ISSUED.

ADDRESS		FLOOR	UNIT #	CONSTRUCTION VALUATION \$	DATE:		
DESCRIPTION					SQUARE FOOTAGE:		
EXISTING BUSINESS NAME/TYPE:			NEW BUSINESS NAME/TYPE:				
OWNER		APPLICANT/ CONTACT		CONTRACTOR			
ADDRESS		ADDRESS		ADDRESS			
CITY/ STATE/ ZIP		CITY/ STATE/ ZIP		CITY/ STATE/ ZIP			
PHONE	CELL PHONE	PHONE	CELL PHONE	PHONE	CELL PHONE		
E-MAIL		E-MAIL	LICENSE	E-MAIL	LICENSE		
<b>PRE-SUBMITTAL ZONING REVIEW:</b> PRELIMINARY REVIEW ONLY – NOT AN APPROVAL		ZONE	OK FOR PLAN CHECK: <input type="checkbox"/> YES <input type="checkbox"/> NO		BY: _____ DATE: _____		
<b>COMMENTS</b>							
<input checked="" type="checkbox"/>	<b>FLOOR/SUITE</b>	<input checked="" type="checkbox"/>	<b>GRADING/SHORING</b>	<input checked="" type="checkbox"/>	<b>STRUCTURE TYPE</b>	<input checked="" type="checkbox"/>	<b>ROOFING</b>
	FLOOR:		GRADING		ACCESSORY STRUCTURE		AREA: _____ SF
	SUITE/ UNIT #:		TOTAL CUT & FILL		ASSISTED LIVING		
<input checked="" type="checkbox"/>	<b>PROJECT TYPE</b>		CY		AUTOMOTIVE		<b>TEAR OFF WITH NEW SHEATHING</b>
	NEW		SHORING		DAY CARE		SHEATHING/ CLASS 'A' COMP
	FOUNDATION ONLY		BOND:		EDUCATIONAL		SHEATHING/ CLASS 'A' BUILT-UP
	CORE & SHELL		LIABILITY INSURANCE		HEALTH CLUB/ EXERCISE		OTHER:
	ADDITION & REMODEL		POLICY #:		HOTEL/ MOTEL		
	ADDITION ONLY		EXP. DATE:		INDUSTRIAL/MANUFACTURING		<b>TEAR OFF: NEW ROOF COVER ONLY</b>
	REMODEL ONLY		OSHA PERMIT #:		MEDICAL		NEW CLASS 'A' COMP
	SITE IMPROVEMENTS	<input checked="" type="checkbox"/>	<b>OTHER PERMITS</b>		OFFICE		NEW CLASS 'A' BUILT-UP
	SEISMIC RETROFIT		WINDOW REPLACEMENT		PARKING LOT		OTHER:
	FIRE DAMAGE REPAIR		# OF WINDOWS:		RELIGIOUS INSTITUTION		
	TENANT IMPROVEMENT		SANDBLAST		RESTAURANT		<b>OVERLAY ROOFING</b>
	DEMOLITION		# OF STRUCTURES:		RETAIL		<b>COMP SHINGLES ONLY</b>
					STUDIO- PRODUCTION		1-LAYER EXISTING
					STUDIO- SOUND		
					THEATER		<b>BUILT-UP ONLY</b>
					WAREHOUSE		1-LAYER EXISTING
<b>FIRE DEPT.</b>		<b>BWP/ WATER</b>		<b>BWP/ ELECT</b>		<b>PUBLIC WORKS DEPT.</b>	
PLAN CHECK: <input type="checkbox"/> YES <input type="checkbox"/> NO		FEE REQ'D: <input type="checkbox"/> YES <input type="checkbox"/> NO		FEE REQ'D: <input type="checkbox"/> YES <input type="checkbox"/> NO		SEWER AVAILABLE: <input type="checkbox"/> YES <input type="checkbox"/> NO	
PLAN CHECK FEE: _____		FEE PAID: _____		FEE PAID: _____		CONNECTION CHARGE: _____	
DATE: _____ BY: _____		DATE: _____ BY: _____		DATE: _____ BY: _____		DATE PAID: _____ BY: _____	
<b>PARKS/REC.</b>		<b>PUBLIC WORKS/SEWER</b>				ADDRESS APPROVED: _____	
APPROVED BY: _____		INTERCEPTOR REQUIRED: _____		BACKFLOW PREVENTION: _____		PEDESTRIAN PROTECTION REQ'D: _____	
DATE: _____		<input type="checkbox"/> YES <input type="checkbox"/> NO		<input type="checkbox"/> YES <input type="checkbox"/> NO		<input type="checkbox"/> FENCE <input type="checkbox"/> CANOPY <input type="checkbox"/> NONE	
		DATE: _____ BY: _____		DATE: _____ BY: _____		BY: _____	
						SETBACK FOR STREET WIDENING: _____	
						BY: _____	
<b>PLANNING DIVISION (PLANNING APPROVAL GIVEN ONLY AFTER ALL OF THE ABOVE APPROVALS ARE OBTAINED)</b>							
ZONE	PROJECT NO.	ENTITLEMENT DATE	BY: _____	COMMENTS			
APPROVED BY: _____		DATE: _____	FEE: _____				
<b>I DECLARE THAT THE FOLLOWING STATEMENTS ARE TRUE TO THE BEST OF MY KNOWLEDGE AND BELIEF:</b> I HEREBY ACKNOWLEDGE THAT I HAVE READ THIS APPLICATION AND THAT INFORMATION STATED HEREON IS TRUE. I AGREE TO COMPLY WITH ALL ORDINANCES AND STATE LAWS REGULATING BUILDING CONSTRUCTION. I UNDERSTAND AND AGREE THAT SHOULD I FAIL TO COMPLY WITH THE ABOVE, ALL PERMITS SHALL BE DEEMED REVOKED.							
SIGNED: _____		SIGNATURE OF APPLICANT: _____		SIGNATURE _____			
DATE _____							